

# Electronic Debit Program (EDP) - Authorization

Please complete the following and mail to the home office address listed below:

Policyholder Name \_\_\_\_\_ Policy Number \_\_\_\_\_ Withdraw Date \_\_\_\_\_

Telephone Number \_\_\_\_\_ Policy Number \_\_\_\_\_

Email \_\_\_\_\_ Policy Number \_\_\_\_\_

Policy Number \_\_\_\_\_

Bank Name \_\_\_\_\_

Address \_\_\_\_\_

Nine digit routing number (bottom left of check)

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Account number (bottom center of check)

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### Sample Check

Policyholder Name Address	Check# Date
Pay to the order: _____	\$ _____
Bank Name _____	Signature _____
Memo _____	
123456789	12345678
777	

Routing Number

Account Number

Check Number

**You can use either a checking or savings account for our EDP**

Please enter your checking or savings account and routing numbers into the boxes on the left and attach a copy of your statement.

Your account number should be on your bank statement. You may need to contact your bank for your routing number.

By signing this agreement, I hereby authorize my bank to honor The Norfolk & Dedham Group® electronic debit request for my insurance premium for the above listed policy(s). I understand that I can stop or change my electronic debit authorization by sending written notice, including effective date of change, to The Norfolk & Dedham Group at 222 Ames St. P.O. Box 9109, Dedham, MA 02027-9109. This authorization is to remain in force and effective until The Norfolk & Dedham Group has received such notification at least three days prior to the next scheduled deduction.

I understand that the amount deducted from my account could vary due to changes in my insurance coverage, and that The Norfolk & Dedham Group will send me a written notice if my deduction amount changes by more than \$2.00. **Attach voided check or a copy of your bank statement and send this form to: The Norfolk & Dedham Group 222 Ames St., PO Box 9109 Dedham, MA 02027.**

Signature of \_\_\_\_\_  
Account Holder

Date \_\_\_\_\_

# Electronic Debit Program (EDP) Information

## What is The N&D® Group's EDP Plan?

Our EDP Plan is an easy-to-use payment plan which allows you to automatically have your insurance premiums directly paid from your checking or savings account.

## Is it safe to let someone take money out of my bank?

There is no need for you to be concerned. You decide when to have the payment taken out of your account. If your premiums change by more than \$2.00, we will notify you before a payment is withdrawn.

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## What advantages are there to using The N&D Group's EDP Plan?

- You are able to spread your premium payments over ten equal payments:
    - 10% down for the first installment.
    - 10% for the remaining 9 installments.
  - You decide on the day of the month for your withdrawal.
  - You will never have to worry about a forgotten or lost payment.
  - Your insurance policy remains in force and your property and valuables will remain protected.
  - There is no service charge, which results in significant cost savings over other plans.
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## How do I join The N&D Group's EDP Plan today?

1. Complete and sign the Authorization Agreement.
2. Include a voided check or copy of your bank statement from the account you wish the payment withdrawal to be made.
3. Mail the voided check or copy of your bank statement with your Authorization Agreement to The N&D Group at the address below.

Please note: If an application is received mid-term, we will adjust the number of installments so the payments all fall within the policy term.

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## Reminders:

Please notify us of any changes to the bank or bank accounts we are withdrawing from. This will prevent any disruptions in the payment of your insurance premiums.

If there are insufficient funds to cover your EDP withdrawal, a Notice of Cancellation will be issued requiring a bank check or money order, and an insufficient fund fee will apply. Fee amount varies by state.

Withdrawal will take place on the earlier of the selected withdrawal date or the last business day of the month.

If you have any questions, please contact us at [customerservice@ndgroup.com](mailto:customerservice@ndgroup.com) or call 1-800-688-1825.